

# TENANT'S MAINTENANCE REQUEST

Item	<u>Item Schedule</u>
<b>1. PROPERTY</b>	Address: .....
<b>2. TENANT'S DETAILS</b>	Name/s: ..... Phone: ..... Mobile: ..... Email: .....
<b>3. AGENT'S DETAILS</b>	Name: <b>Rental Property Excellence Pty Ltd</b> ..... Address: <b>7/9 Pittwin Road North, Capalaba QLD 4157</b> ..... Phone: ..... Mobile: ..... Email: <b>admin@rentalpropertyexcellence.com.au</b> ..... Property Manager: .....
<b>4. MAINTENANCE ISSUES</b> <i>Full details to be provided</i>	<div style="border: 1px solid black; height: 250px; width: 100%;"></div>
<b>5. TENANT'S CONSENT</b> <i>(tick if consent is being given)</i>	Where access to the Property is required by contractors for the purposes of carrying out repairs or maintenance or providing quotes thereto, the Tenant/s consent to: <input type="checkbox"/> (1) disclosure of the Tenant/s details in Item 2 to arrange such access, provided any party to whom such details are given will be bound by the <i>Privacy Act 1988</i> and the Agent's Privacy Policy. <input type="checkbox"/> (2) the Agent providing keys to such contractors to gain access to the Property if the Tenant/s is unable to be in attendance at the Property when access is required. [Note: The Tenant/s must first receive an Entry Notice in accordance with Section 193 <i>Residential Tenancies and Rooming Accommodation Act 2008</i> ]
<b>6. SIGNATURE</b>	Tenant's Signature: ..... Date:    /    / .....